



Grading Permit Application

**Campbell County and Municipal
Planning & Zoning Commission**

24 West Fourth Street

Newport, Kentucky 41071

Phone: (859)-292-3838

Fax: (859) 292-3888

****ALL BLANKS MUST BE COMPLETELY FILLED OR THE
APPLICATION WILL NOT BE ACCEPTED*****

Section A (To be completed by applicant)

1. Jurisdiction/Location:

☐ Unincorporated Campbell County
☐ City of Crestview

☐ City of Melbourne
 2. Name of Subdivision _____
 3. Street Location of Subdivision _____
 4. Date of Preliminary Plat Approval _____
 5. Current Municipal Zoning Designation of Property _____
 6. Deed Book _____ Page _____ Group Number _____
 7. Area (in acres) _____ (or) number of lots _____
 8. Owner of Property _____
- Address: _____
- _____
 City State Zip
- Phone Number _____ Fax Number _____

9. Name of Applicant _____
Address: _____

City State Zip
Phone Number _____ Fax Number _____

Part B (SUBMISSION REQUIREMENTS)

1. One (1) copy of this application.
2. Three (3) sets of the grading plan, **stamped and signed by a Kentucky Licensed Professional Engineer**, meeting all the requirements of Article III, Sections 3.1.D and 3.4 of the current Campbell County Subdivision Regulations.
3. One (1) set of stormwater calculations, **stamped and signed by a Kentucky Licensed Professional Engineer**, meeting all the requirements of Article III, Section 7.0 of the current Campbell County Subdivision Regulations.
4. Three (3) sets of the erosion control plan, **stamped and signed by a Kentucky Licensed Professional Engineer**, meeting all the requirements of Article VII, Section 7.12 of the current Campbell County Subdivision Regulations
5. Fee(s) as per current Campbell County Zoning Fee Schedule.

Section C (to be completed by the Campbell County Zoning Staff)

1. Date Received _____ Fee Received _____

2. Is this application complete ? Yes ? No

3. Staff Reviewer _____

4. Staff Recommendations:

☐ Approved

☐ Approved with conditions (see #6)

☐ Denial (see #7)

5. Staff Reviewer Signature _____

6. Conditions of approval: _____

7. Reasons for Denial: _____
